**DIGITAL PORTFOLIO SETUP**

Go to [www.weebly.com](http://www.weebly.com) and created a free account. Use your Google Chrome browser.

* The focus of your site is “site”.
* Choose a theme.
* Choose your domain name.
* Click beside “Use a Subdomain of weebly.com”.
* Your name should consist of your first name, last initial, and the words “digital portfolio”. (i.e. janitamdp) There are no spaces and all lowercase letters. If the name you type is unavailable, add the letters “dim” or numbers to the end of your chosen name. When the name is available, click “continue”.
* Close the video. You can watch it later.

Weebly Digital Portfolio Setup Instructions

1. On your HOME page:
	1. Drag and drop a TITLE box for “Reflections”
	2. Drag and drop FILE boxes. Upload Reflections for Weeks 1,2,3, ...
	3. Drag and drop a TITLE box for “Thirty Things About Me”.
	4. Drag and drop a TEXT box below it. Paste your PREZI link into the text box.
	5. Make it a link by clicking on the chain icon and pasting the link into the website URL box.
2. When you are done with all of these activities, you may spend some time adding graphics and other elements to your Digital Portfolio.
3. Publish your site when you are done with today’s activities.

AS THE SEMESTER PROGRESSES, YOU SHOULD ADD ALL REFLECTIONS AND PROJECTS TO YOUR DIGITAL PORTFOLIO. I WILL DO RANDOM CHECKS TO SEE IF YOU ARE KEEPING UP WITH YOUR DIGITAL PORTFOLIO. ☺